

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Woodborough Social Club, Smithy Ln, Woodborough SN9 5PL  
**Date:** 9 September 2013  
**Start Time:** 7:00pm  
**Finish Time:** 8:10pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman)  
Cllr Paul Oatway  
Cllr Stuart Wheeler (Vice Chairman)

### **Wiltshire Council Officers**

Steve Matthews, Community Coordinator  
Donna Mountford, Marketing Officer Communications  
Ian Gibbons, Service Director Law and Governance  
Sharon Smith, Senior Democratic Services Officer  
Caroline Brailey, Pewsey Community Area Manager

### **Parish Councils**

Alton Parish Council – Steve Hepworth  
Beechingstoke Parish Council – Jenny Harman  
Burbage Parish Council – Steve Colling  
Charlton and Wilsford Parish Council – Tim Fowle, Trevor Trigg  
Easton Parish Council – Hew Helps  
Grafton Parish Council – Susie Brew  
Ham Parish Council – Susie Eldridge  
Pewsey Parish Council – Curly Haskell, Simon Shaw, Terry Eyles  
Rushall Parish Council – John Rogers, Colin Gale  
Shalbourne Parish Council – Peter Blanthorn, Mike Lockhart, Stella Zweck

Stanton St Bernard Parish Council – Dominic Hawker, Joyce Hale  
Wilcot and Huish Parish Council – Dawn Wilson  
Woodborough Parish Council – Jim Fletcher

**Partners**

Wiltshire Police – Matthew Armstrong  
Pewsey Community Area Partnership (PCAP) – Dawn Wilson  
Pewsey YAG – Dawn Wilson  
North Wessex Downs AONB – Oliver Kripps  
Pewsey Campus Team – Curly Haskell

**Total in attendance: 57**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p> <p>Thanks were given to Woodborough Social Club for allowing the Board to host its meeting at the venue.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <p>Bob Woodward and Peter Deck – Pewsey Parish Council  Carolyn Whistler – North Newton Parish Council  Mary Soellner – Wiltshire Good Neighbour Scheme  Patrick Wilson – Pewsey &amp; District Chamber of Commerce</p>
3	<p><u>Minutes of the Previous Meeting</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 8 July 2013 were agreed as a correct record and signed by the Chairman.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcements as contained within the agenda were noted:</p> <ul style="list-style-type: none"> <li>• <b>Core Strategy</b> – attendees were reminded that the consultation ran from Tuesday 27 August to Wednesday 9 October 2013.</li> <li>• <b>Community Area JSA</b> – the date of the Pewsey event was scheduled to take place on 24 February 2014.</li> </ul>
6	<p><u>Partner Updates</u></p>
6.1.	<p><u>Wiltshire Police</u></p> <p>Sector Inspector, Matthew Armstrong, presented the update as included within the agenda clarifying that the figures submitted within the July report had been incorrect but had now been amended as indicated within the most recent update.</p>

	<p>In presenting the report the following were highlighted:</p> <ul style="list-style-type: none"> <li>• That there had been an increase in the reporting of non domestic burglaries.</li> <li>• Work with the local authority was ongoing with regards anti-social behaviour, including for hare coursing.</li> <li>• Theft of agriculture equipment had reduced from the previous year although thefts from parked cars remained a problem. The team continued to work towards reducing this.</li> <li>• Figures in relation to violence against a person had reduced further.</li> <li>• ‘Operation Harness’ had been launched to promote engagement with the local community. This allowed staff and officers from all departments came together to work on reinforcing key messages on how areas identified by the community as priority issues could be progressed.</li> </ul> <p>The involvement of partner agencies would be welcomed and a request was made for any issues identified to be fed back to Matthew Armstrong accordingly.</p> <p>Attention was also drawn to the recently published PCC Survey, a copy of which was attached to the agenda.</p>
<p><b>6.2.</b></p>	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>The update, copies of which were circulated at the meeting and made available at the sign in desk, was noted.</p>
<p><b>6.3.</b></p>	<p><u>Parish Councils</u></p> <p>The Chairman drew the Boards attention to the updates provided within the agenda where the following was highlighted:</p> <p><u>Pewsey Parish Council</u></p> <ul style="list-style-type: none"> <li>• A watercourse survey had been undertaken in relation to Southcott Road flooding. Although the survey identified a lot of vegetation the water course itself was clear. A more detailed survey could be undertaken if felt appropriate.</li> <li>• The Co-Op recycling site boarding was to be completed on 30 September 2013.</li> <li>• Swan Corner was listed within the programme of works for road repairs to be undertaken.</li> </ul>

	<p>Questions were raised in relation to when the on-line tracking system for Highways and Streetscene Services might be available, noting that it had been indicated previously that the system was expected to have gone live. Steve Matthews, the Community Coordinator for the area, responded that the schedules were being reviewed at present and that the system was expected to be available shortly.</p> <p>Further clarity was also sought on whether Esther Daly from the Wiltshire Council Rights of Way team was to be replaced following her recent departure. The Chairman confirmed that he would investigate accordingly.</p>									
6.4.	<p><u>Wiltshire Clinical Commissioning Group (CCG)</u></p> <p>No update was provided.</p>									
6.5.	<p><u>Pewsey Community Area Partnership</u></p> <p>PCAP were expecting to commence on a community consultation exercise in early September.</p> <p>The Economy Group of PCAP would be working closely with Visit Wiltshire to promote the area and local economy. PCAP were hoping to move forward on the Action for Market Towns benchmarking early in 2014.</p>									
6.6.	<p><u>Pewsey Youth Advisory Group (YAG)</u></p> <p>Although no update was provided, attendees were reminded that a pilot for 'Have a Go Carnival' started on Saturday. The first day's activities were well attended and all seemed to enjoy the activities on offer.</p>									
6.7.	<p><u>Good Neighbour Scheme</u></p> <p>The Board noted the update as circulated at the meeting.</p>									
7	<p><u>Pewsey Campus</u></p> <p>Curly Haskell was in attendance to present the update and to seek endorsement of the slightly revised membership. This included the addition of Caroline Saunders who it was proposed should be the appointed representative for the wider community vacant post.</p> <p>The membership of the Campus Team was therefore presented as follows for approval:</p> <table border="1"> <thead> <tr> <th>Representative</th> <th>Appointed Member</th> <th>Agreed Deputy</th> </tr> </thead> <tbody> <tr> <td>Area Board (x1)</td> <td>Cllr Paul Oatway</td> <td>Cllr Jerry Kunkler</td> </tr> <tr> <td>Parish Council (x1)</td> <td>Cllr Bob Woodward</td> <td>Cllr John Rogers</td> </tr> </tbody> </table>	Representative	Appointed Member	Agreed Deputy	Area Board (x1)	Cllr Paul Oatway	Cllr Jerry Kunkler	Parish Council (x1)	Cllr Bob Woodward	Cllr John Rogers
Representative	Appointed Member	Agreed Deputy								
Area Board (x1)	Cllr Paul Oatway	Cllr Jerry Kunkler								
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Education/Youth (x1)	Wendy Spencer	Carol Grant
Wider Community	Caroline Saunders	
User/Community Groups (x3)	David Line Caroline Baynes Christopher Haskell	Charmian Spickernell
Wiltshire Council Officer (x1) (non executive member)	Sofie Nottingham	

**Decision:**

**The Area Board agreed to the revised membership of the Campus Team as outlined above.**

8	<p><u>North Wessex Downs AONB - Draft Management Plan 2014-19</u></p> <p>Oliver Cripps was in attendance to give a presentation on the North Wessex Downs Area of Outstanding Natural Beauty (AONB).</p> <p>In making the presentation the following information was provided:</p> <ul style="list-style-type: none"> <li>• There was a 5 year management plan, approved by the Secretary of State which was about to be refreshed. This was a chance for anyone in the area to have a say in what would be included.</li> <li>• A sustainable development fund existed which could be applied for. A number of small scale community projects in the Pewsey area had already been funded and Oliver would welcome discussing how to apply for this grant with anyone interested.</li> <li>• The Leader Action Group was a scheme for delivering funding for farmers, foresters, rural businesses and community organisations and was part of the Rural Development Programme for England (RDPE).</li> <li>• ‘Our Land’ portal was a major collaborative project to develop and promote sustainable rural tourism in the National Parks and AONBs of the South East. The website was run by Responsible Travel.</li> <li>• North Wessex Downs AONB were also involved with other projects RDP funded. This included 1 South West, which encouraged off road cycling routes of differing levels to suite differing abilities.</li> <li>• A number of walks identified by local communities had been produced with assistance of funding from North Wessex Downs AONB, as well as support for the Friends of the Railway Path Group in developing and maintain the</li> </ul>
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	<p>railway path.</p> <ul style="list-style-type: none"> <li>• There were resources available from the group that could help local parishes in making a wildlife map of their respective areas.</li> </ul> <p>Details of how to apply for funding from the Sustainable Development Fund could be found via:</p> <p><a href="http://www.northwessexdowns.org.uk">www.northwessexdowns.org.uk</a></p> <p>The Chairman thanked Oliver Cripps for the presentation and encouraged attendees to view the site for further information.</p>
9	<p><u>Community Area Transport Group (CATG)</u></p> <p>The report arising from the latest CATG meeting held on 14 August was presented and the Board asked to give approval to the recommendations contained within.</p> <p><b>Decision:</b></p> <p><b>That the Area Board:</b></p> <p><b>Put on hold the other two routes for a speed survey review whilst they look at existing data (C52 Manningfords and C261 Woodborough to Pewsey) and defer any decision about the initial two routes (C38 Woodborough and C8 Stanton St Bernard) until the rest of the results are in together with feedback from parish councils affected;</b></p> <p><b>Add East Royal to the SID rota; and</b></p> <p><b>Approve the £9,000 spend on the Rushall footpath (North Newnton side).</b></p>
10	<p><u>Funding Applications</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><b><u>Decision</u></b>  <b>Wilcot and Huish with Oare Parish Council was awarded £500 towards the purchase of two defibrillators and training.</b>  <b><i>Reason The application met the Community Area Grants criteria for 2013/14.</i></b></p> <p><b><u>Decision</u></b>  <b>St John's Ambulance was awarded £500 towards first aid training for 300 pupils of primary and secondary school age in Pewsey.</b></p>

	<p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><b><u>Decision</u></b> Burbage Village Hall Trust was awarded £488 towards the surfacing of steps.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><b><u>Decision</u></b> Grafton Parish War Memorial Area Renovation was awarded £2,500 towards improvements to the land around the war memorial.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><b><u>Decision</u></b> Great Bedwyn Village Hall was awarded £1,800 towards chairs and storage trolley for the village hall.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><b><u>Decision</u></b> Great Bedwyn Cricket Club was awarded £5,000 towards new cricket nets and surface.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><b><u>Decision</u></b> £500 was granted via Councillor Initiative for Campus Team travel expenses.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2013/14.</i></p>
11	<p><b><u>Community Issues</u></b></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p>
12	<p><b><u>Urgent Business</u></b></p> <p>There were no urgent items considered.</p>
13	<p><b><u>Future Meeting Dates and Close</u></b></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 11 November 2013, 7pm at Pewsey Vale School Wilcot Road, Pewsey and would focus on health and wellbeing matters.</p> <p>The Chairman thanked everyone for attending.</p>